



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
2 NAVY ANNEX  
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MCO 1510.39A  
RAC-18  
6 Mar 96

MARINE CORPS ORDER 1510.39A

From: Commandant of the Marine Corps  
To: Distribution List

Subj: RESERVE COUNTERPART TRAINING (RCT) PROGRAM

Ref: (a) MCO P1200.7P (MOS MANUAL)  
(b) MCO P1001R.1H (MCRAMM)

Encl: (1) Reserve Counter Part Training (RCT) Program Procedures  
and Detailed Instructions For Commanders And  
Inspector-Instructors (I-Is)  
(2) Marine Corps Reserve Support Command (MCRSC) Training  
Request Form

1. Purpose. To promulgate policy and implementing instructions  
concerning the RCT Program.

2. Cancellation. MCO 1510.39.

3. Background

a. The Total Force policy requires increased interdependence of Active Component (AC) and Reserve Component (RC) forces. This requires the continued integration of planning, programming, training and budgeting to achieve mobilization goals with maximum efficiency. The goal is a pool of trained personnel to meet various contingency needs. Upon mobilization, the Individual Ready Reserve (IRR) will be the primary source of individual augmentation for AC and RC units. The IRR will provide qualified Marines to fill shortfalls in the AC and RC forces and to expand the support base to meet wartime contingency requirements.

b. Total Force policy requires that the availability and readiness of RC forces for contingency planning be as certain as that of AC forces. In today's environment, this policy dictates a sense of urgency which must be translated into dynamic management at all levels. The full potential of the policy depends upon the coordinated efforts of all elements of the AC and RC forces.

c. The RCT Program contributes to the readiness of the IRR. This program provides officer and enlisted members of the IRR, including preassigned IRR, an opportunity to volunteer annually for assignments to Active Duty for Training (ADT) at designated Marine Corps AC commands or for Annual Training (AT) with the Selected Marine Corps Reserve (SMCR). The program is specifically designed to upgrade and maintain Military Occupational Specialty (MOS) per reference (a), and technical skills considered essential in the mobilization scenario.

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4. Responsibility. The Commanding General, Marine Corps Reserve Support Command (MCRSC) under the guidance of the Commander, Marine Forces Reserve, is assigned the mission of managing and administering the RCT Program.

5. Objective. The objective of the RCT Program is to increase the mobilization potential of the IRR member, thereby increasing the readiness of the Marine Corps.

6. Policy

a. RCT is especially suited to members of the IRR who are presently preassigned to billets on the Tables of Organization (T/O). All requests for assignment will be submitted, via the appropriate chain of command, to the CG MCRSC (MTD-7A).

b. Requests for RCT support by SMCR units in conjunction with their AT's will be favorably considered.

c. SMCR personnel, to include Individual Mobilization Augmentees (IMA) personnel, and members of the Standby Reserve (active and inactive status list) are not eligible for and will not be assigned to RCT.

d. The RCT Program is specifically designed for IRR personnel in the grades private through gunnery sergeant, warrant officer through chief warrant officer-3 and second lieutenant through major. Per reference (b), requests for waiver of this requirement will be submitted to CG MCRSC (MTD-7A).

e. Reserve Marines who have completed 60 days or more of active duty in the preceding 6 months are not eligible for RCT.

f. By-name requests will be accepted, however, RCT assignments will be made on the basis of individual qualifications, Marine Corps readiness requirements, and RCT requirements that remain unfilled.

g. Assignments to RCT will normally be 2 weeks in duration. When an RCT request is for a period of greater than 2 weeks, a series of IRR members may be assigned sequentially for 2 week intervals to provide a maximum number of training opportunities. The 2 week periods will normally begin on a Monday and terminate on Friday to provide maximum training opportunity for the assigned reservist. Where 2 weeks of training is insufficient to achieve the desired level of competence, requests in excess of 2 weeks will be considered on an individual basis. To be considered for a period of extended RCT, requests must be received by the CG MCRSC (MTD-7A) no later than Friday of the first week of training.

h. Qualified IRR personnel will be limited to one RCT assignment per fiscal year (FY).

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i. Requests for RCT assignments by overseas commands will be considered when such training is not available within CONUS.

7. Action.

a. CG MCRSC. The CG MCRSC will solicit, screen, process and assign qualified Marines to fill validated requests utilizing the following guidance:

(1) Preassigned IRR Marines requesting or being requested to perform RCT training will be required to perform that ADT with their preassigned unit, filling the T/O and line number which they are preassigned to.

(2) The CG MCRSC (MTD-7A) will send an updated version of the RCT database and complete operating instructions to each requesting command no later than 1 July of each year, via the electronic mail system.

(3) Validate requests for RCT billets to maximize the use of available funds in terms of mobilization potential and requirement.

(4) Issue ADT orders to eligible IRR Marines who have volunteered to accept validated RCT assignments. Cite pay group 105 for officers and pay group 265 for enlisted Marines. Direct Reserve Marines to report to the Commanding General/Commanding Officer of the requesting command.

(5) Provide the Reserve Support Unit, Reserve Liaison Office, or host command with written notification of personnel assigned for training via naval message, when the Marine assigned was not requested by-name.

(6) Coordinate changes of reporting dates and/or specific periods of RCT with the appropriate requesting commands as required.

(7) Upon receipt of notification of termination for cause, initiate action to screen the member for transfer to the Standby Reserve per reference (b).

(8) Upon receiving a request from a host command to extend the current RCT assignment, consideration will be given for up to 30 days only when it will continue to enhance the Marine's mobilization potential.

(9) Develop management procedures to obtain objective evaluations of the training benefit of RCT from the host command and the participating Marine.

(10) Maintain the following statistical information to be provided upon request to CMC (RAP):

(a) Number of billet requests received by command and pay group.

(b) Number of RCT assignments made by command and pay group.

b. Requesting Unit Commanders. The requesting Unit Commander, utilizing guidance contained in the enclosures, will notify the CG MCRSC (MTD-7A/ Solicitations) prior to 1 May of each year, via the chain of command:

(1) This correspondence must include a point of contact (who is listed in the electronic mail system), and a commercial telephone number.

(2) Unit Commanders participating in this program will provide the CG MCRSC (MTD-7A/ Solicitations) with a completed requirements data base no later than 15 August of each year, via the electronic mail system.

(3) Subsequent requests will be considered on a case-by-case basis.

(4) Enclosure (2) is a Training Request Form that will be completed by the Unit Commander when a Marine has been identified by the Unit Commander to perform RCT.

8. Applicability. This Order is applicable to the Marine Corps Reserve.



R. G. RICHARD  
By direction

DISTRIBUTION: PCN 10201652100

Copy to: 7000110 (55), 8145005 (2)  
7000093,99,144/8145001 (1)  
7000133 (3), 7000131 (32)

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RESERVE COUNTER PART TRAINING (RCT) PROGRAM PROCEDURES  
AND DETAILED INSTRUCTIONS FOR COMMANDERS AND  
INSPECTOR-INSTRUCTORS (I-Is)

1. Units requesting RCT support must rate the requested MOS on the unit's or I-I's current Table of Organization (T/O).
2. RCT billet descriptions will be based on the Marine's MOS, per MCO P1200.7P (MOS MANUAL).
3. All requests for IRR Marines to fill RCT billets will be forwarded via the local Reserve Support Unit (RSU), Reserve Liaison Office (RLO) or the chain of command (SMCR Commanders and I-I's), if applicable, to the CG MCRSC (MTD-7A), using enclosure (2). Requests for solicitations must arrive at least 60 days prior to the requested report date. By-name RCT requests must arrive at least 30 days prior to the requested report date. Unit commanders are reminded that this is strictly voluntary duty and no billet is guaranteed to be filled.
4. The CG MCRSC (MTD-7A), will screen all requests per the guidance contained in the Order.
5. Fiscal Year RCT billet requests will be sent via electronic mail to the CG MCRSC (MTD-7A, Solicitations), NLT 15 August of each year, for the following FY. This system will be updated annually by MCRSC and will be sent to each commander NLT 1 July of each year. Commands who wish to be included in this FY RCT billet data base, should notify the CG MCRSC (MTD-7A, Solicitations), prior to 1 May of each year, via official correspondence.

ENCLOSURE (1)

## MARINE CORPS RESERVE SUPPORT COMMAND (MCRSC) TRAINING REQUEST FORM

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Grade: \_\_\_\_\_ SSN/MOS: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 / \_\_\_\_\_ Street Address: \_\_\_\_\_ Apt#: \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ HmPhone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ WkPhone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Ht/Wt: \_\_\_\_\_ "/ \_\_\_\_\_ lbs

## TRAINING TYPE REQUESTED:

<input type="checkbox"/> RCT (105/265) (IRR/MTU)	<input type="checkbox"/> MTU Special Tours	<input type="checkbox"/> Non Paid
<input type="checkbox"/> Solicitation Required	<input type="checkbox"/> IMA Orders	<input type="checkbox"/> ADSW
<input type="checkbox"/> ExSpt (120/250)	CRUC: _____)	<input type="checkbox"/> Appropriate
<input type="checkbox"/> Special Tours (118/248)	<input type="checkbox"/> ADT (102/232)	<input type="checkbox"/> Duty
	<input type="checkbox"/> IDT (102/232)	<input type="checkbox"/> Associate
	<input type="checkbox"/> IMA Schools	<input type="checkbox"/> Duty
	(106/236)	<input type="checkbox"/> Cat IV
	<input type="checkbox"/> IMA Special	
	Tours (118/248)	
	<input type="checkbox"/> IMA ExSpt	

Period of Duty: (Include Travel Day if required): \_\_\_\_\_ to \_\_\_\_\_  
 \*\*IF MARINE RESIDES WITHIN 150 MILES OR 3 HOURS COMMUTING DISTANCE, USUALLY A TRAVEL DAY WILL NOT BE AUTHORIZED\*\*

Report Time: NLT \_\_\_\_\_ Report Day: \_\_\_\_\_

Total Number of Days: \_\_\_\_\_

☐ Reporting Orders ☐ Non Reporting Orders

Report

to: \_\_\_\_\_

Bldg #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\*\*\* IF DUTY IS OUTSIDE CONUS, SNM MUST HAVE A NEGATIVE

HIV WITHIN ONE YEAR OF DATE DEPARTING CONUS \*\*\*

For Duty With: \_\_\_\_\_ Billet

Description: \_\_\_\_\_

Name of Exercise: \_\_\_\_\_ T/O and Line

Number: \_\_\_\_\_ / \_\_\_\_\_

Gaining Command's Telephone Number:

(\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Gaining Command's Monitor Command Code

(MCC): \_\_\_\_\_ (Mandatory for duty in excess of 30 days)

## MODE OF TRAVEL

☐ No Travel Authorized ☐ Commercial Air Airport: \_\_\_\_\_

☐ Tvl Funded by another Agency ☐ POV One way mileage to duty site: \_\_\_\_\_

ENCLOSURE (2)

## PER DIEM/QUARTERS/MESSING

Per Diem Authorized: ☐ Yes ☐ NoPer Diem Funded by Another  
Agency: ☐ Yes ☐ NoField Duty: ☐ Yes ☐ NoRental Car  
Authorized: ☐ Yes ☐ No

Quarters: <input type="checkbox"/> Not Available	Messing: <input type="checkbox"/> Not Available
<input type="checkbox"/> Available at Cost >	<input type="checkbox"/> Available at Cost >
Daily Cost:\$_____	Daily Cost:\$_____
<input type="checkbox"/> Available at No Cost	<input type="checkbox"/> Available at No Cost

\*\* IF SNM RESIDES LOCALLY (WITHIN 50 MILES) PER DIEM IS  
NOT AUTHORIZED \*\*

Is a Security Clearance Required for these Orders:\_\_\_\_\_ (Yes/No)

If so, what level:\_\_\_\_\_

If a Security Clearance is Required, provide Place of  
Birth: (City)\_\_\_\_\_ (State)\_\_\_\_\_

Special

Instructions:\_\_\_\_\_

Point of Contact

Name:\_\_\_\_\_

Rank:\_\_\_\_\_

Point of Contact Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

FAX #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Operational Sponsor

Name:\_\_\_\_\_

Rank:\_\_\_\_\_

Operational Sponsor Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Operational Sponsor

Signature:\_\_\_\_\_

Date:\_\_\_\_\_

NOTE: TO PROCESS THE ABOVE TRAINING REQUEST, MCRSC REQUESTS A  
MINIMUM OF THIRTY (30) DAYS PRIOR TO THE REPORT DATE FOR BY-NAME  
REQUESTS AND SIXTY (60) DAYS IF SOLICITATION IS REQUIRED.

ENCLOSURE (2)